

HIV PREVENTION PLANNING COUNCIL (HPPC)

Minutes

January 14, 2010

**The next HPPC business meeting will be held on Thursday February 11, 2010
3:00 – 6:00 PM
Quaker Meeting House, 65 9th St. (between Market & Mission), San Francisco.**

HPPC Members

Present:

Pedro Arista
Gayle Burns
Ed Byrom
Pablo Campos
Ed Chitty
Grant Colfax
Michael Cooley
Michael Discepola
Charles Fann
Gabriel Galindo
Celia Gomez
Isela González
Ben Hayes
Akira Jackson
Amanda Jones
Tom Kennedy
Niko Kowell
Weihaur Lau
Montica Levy
Desmond Miller
Steve Muchnick
John Newmeyer
Tracey Packer
Ken Pearce
Joseph Ramirez-Forcier
Gwen Smith
Marshon Smith
Tee Tagor
Teddy Teketel
Yavanté Thomas-Guess
Tonya Williams

HPPC Members

Absent:

Jackson Bowman
David Gonzalez
Jose Luis Guzman
Kyriell Noon
Frank Strona
Barbara Weiss

Guests:

Marliese Warren (CAPS-UCSF)
Joani Marinoff (CCSF)
Henry Fisher Raymond (SF DPH)
Yea-Hung Cheu (SFDPH)
Chadwick Campbell (SFDPH)

HIV Prevention Section

(HPS):

Elizabeth Davis
Vincent Fuqua
Betty Chan Lew
Eileen Loughran
Oscar Macias
Jenna Rapues

Harder & Co

Aimee Crisostomo
Kym Dorman
Nayeli Cerpas (Process Evaluation Team)

Welcome, Introductions, Announcements, Agenda Changes

Community Co-Chair Ben Hayes called the meeting to order at 3:00 PM. He explained that the Council's facilitating duties rotate between the Co-Chairs. The other Community Co-Chair is Isela Gonzalez and the Government Co-Chair is Grant Colfax. Ben reminded

HIV PREVENTION PLANNING COUNCIL (HPPC)

Minutes

January 14, 2010

everyone that this is an open public meeting, that we adhere to the Rules of Respectful Engagement which are posted on the wall.

Ben made the following announcements:

- Welcome new members Dr. Teddy Teketel, Jose Luis Guzman, and Amanda Jones.
- Frank Strona will be out for today's meeting and Pedro Arista will arrive late.
- Teresa Dunbar is the new note taker. She will be taking minutes for the Full Council and Steering Committee meetings.
- Israel Nieves-Rivera's participation with Urban Coalition for HIV/AIDS Prevention Services (UCHAPS) as Co-Chair was acknowledged. Israel was awarded a certificate for his hard work and representation on UCHAPS. Ben referred to the HPPC's Co-Chairs Report to learn more about Israel's great work.

The following additional announcement was made:

- Vincent Fuqua (HPS) announced that on February 5 we will be celebrating Black HIV Awareness Day. There will be a press conference at City Hall with a candlelight march from City Hall to the Castro. Fliers about the upcoming event were distributed.

1. Review and Approval of Minutes from 12/10/2009

Steve Muchnick moved and Tonya Williams seconded the approval of the 12/10/2009 minutes. No discussion was offered. The vote was by roll call as follows:

| Member | Vote | Member | Vote |
|-------------------|------|------------------------|------|
| Pedro Arista | Y | Tom Kennedy | A |
| Jackson Bowman | NP | Niko Kowell | Y |
| Gayle Burns | Y | Weihsaur Lau | NP |
| Ed Byrom | Y | Montica Levy | A |
| Pablo Campos | Y | Desmond Miller | Y |
| Ed Chitty | Y | Steve Muchnick | Y |
| Grant Colfax | Y | John Newmeyer | Y |
| Michael Cooley | Y | Kyriell Noon | NP |
| Michael Discepola | Y | Ken Pearce | Y |
| Charles Fann | Y | Joseph Ramirez-Forcier | Y |
| Gabriel Galindo | Y | Gwen Smith | Y |
| Celia Gomez | Y | Marshon Smith | Y |
| David Gonzalez | NP | Frank Strona | NP |
| Isela González | Y | Tee Tagor | Y |
| Jose Luis Guzman | NP | Teddy Teketel | Y |
| Ben Hayes | Y | Yavanté Thomas-Guess | Y |
| Akira Jackson | NP | Tonya Williams | Y |
| Amanda Jones | A | | |

Y=Yes N=NO A=Abstain NP=Not Present

The minutes from the 12/10/09 HPPC meeting were approved.

HIV PREVENTION PLANNING COUNCIL (HPPC)

Minutes

January 14, 2010

2. General Public Comment

There was one public comment as summarized below:

The CAPS HIV Prevention Conference is on Friday, April 23. The registration is free and starts January 15th. Betty Chan Lew (HPS) will send the informational flier about the one-day conference to members.

3. Members' Response to Public Comment

There was no member response to public comment.

4. HPPC Co-Chairs/Steering Committee Written Report

Ben reminded members of the purpose of the Co-Chairs' written report and drew members' attention to the document "*San Francisco HIV Prevention Planning Council (HPPC), Co-Chairs Report, January 14, 2010.*"

Grant talked about a recent article in *Science* from UCLA/ UCSF about the emergence of drug resistance. While the information presented is based on real data, it makes assumptions based on a model. There will likely be a lot of press about it. He reminded people that we monitor drug use as we always do as a continuing concern, and there is no need for alarm.

Comments and questions from members:

Q. Can Grant make a public statement about the article?

A. Grant stated that he made a public statement in the *San Francisco Chronicle* article.

Q. What is the strategy for heading off over concern regarding the article?

A. Grant stated that SFDPH is responding in real time to the concerns, however, at the same time he does not want to over respond to the article.

Q. Was the data manipulated to bring up the worst case scenario?

A. Grant stated that they used data to make assumptions and came up with a scenario based on modeling which is not incorrect.

Grant encouraged members to read the article, and to contact him if they have any questions, or to use one of the 3x5 index cards to write down their questions.

Ben noted that several committees have new co-chairs, and some of the new co-chairs are also new HPPC members. Ben congratulated the new committee co-chairs and encouraged members to offer their support to them.

5. The Planning Process

Tracy Packer went through the presentation "*The Planning Process: The Role of the HIV Prevention Planning Council in San Francisco,*" the purpose of which is to provide clarity to members' roles on the Council. She referred to the presentation handout (same title). First, Tracey reminded members that at the December Council meeting on parity, inclusion, and representation, there was a discussion about what the committee does well and what it needs to work on. Feedback and ideas shared at that meeting were brought to the Co-chairs and HPS.

HIV PREVENTION PLANNING COUNCIL (HPPC)

Minutes

January 14, 2010

Tracey went through the presentation beginning with an explanation of the purpose of the Council (Slide #2). She explained that the HPPC develops and updates the HIV Prevention Plan and DPH implements it. However, HPPC also implements the Plan by collaborating with the HIV Prevention Section on training the community on the Plan. This is the role of the Community Engagement and Education committee this year. The Point of Integration between Prevention and Care (POI) committee will look at overlaps between the HIV Health Services Planning Council and the HIV Prevention Planning Council. The health department implements the Plan by developing a Request for Proposals (RFPs) for services.

Tracey proceeded with an explanation of the roles of HPPC members (Slide #3). HPPC members contribute to the development of the Plan and they assess the responsiveness of the health department's application to Center for Disease Control (CDC) in addressing HPPC priorities identified in the Plan. The health department's application to CDC is responsive to the information and priorities set by the HPPC. This process starts in June.

Tracey gave an overview of the “The HIV Prevention Planning Cycle” (Slide #4-5). She defined the RFP process and indicated that it is the role of the health department to get the RFP process going. It is a legal process guided by the City Attorney and written by the Contracts Unit.

Comments (C) and questions from members:

Q. Where and how is the RFP published?

A. The Contracts Unit publishes the RFP and its website will be linked to www.sfhiv.org.

C. A member mentioned the need for the council to be mindful of how other factors affect the overall community planning process (not the RFP process). Factors such as community politics and alliances made and broken within the Council can affect the process and it's critical that we look into ways to manage/navigate through that.

Ben thanked Tracey for the presentation and noted that no member of the public has requested to make a comment.

6. The HPPC: Behind the Scenes

Eileen Loughran (HPS) asked members to refer to the presentation handout “*HIV Prevention Planning Council Partners in Planning*.” This presentation is presented every year as a way to clarify the roles of the HIV Prevention Section (HPS) staff, technical assistance partners, and process evaluation in community planning.

Eileen explained the role of HIV Prevention Section staff (Slide #3-4). While HPS staff does not participate in Council meetings, they ensure that all logistics are met. Staff members are also the liaison between researchers, other sections of the department, the consultants, and the Council. HPS staff are active members on committees, and share a vote with the other HPS committee member(s).

HIV PREVENTION PLANNING COUNCIL (HPPC)

Minutes

January 14, 2010

HPS collaborates with the consultants, Harder+Co. to provide technical assistance and process evaluation. The process evaluation is used to inform about meetings and present constructive input to improve the process.

Kym Dorman discussed the role of Harder+Co. (Slide #6-8) which is to provide technical support for the committees. In addition to technical support, this year, Harder+Co. will also be providing process evaluation services for the Council. CDC guidance mandates process evaluation for planning councils to ensure that they are operating efficiently and effectively. As part of its process evaluation services, Harder+Co. will make observations of Council proceedings and make suggestions for improvements. Members were asked to make any suggestions regarding the evaluation forms and any additional information or questions that they would like to be included in the process evaluation.

Comments and questions from members:

C. A few members requested that the evaluation documents be double-sided.

C. One member suggested that HPS and Harder+Co. have the proper websites and email addresses for all members. He wanted to make sure that everyone receives the current annual report.

A. Ben stated that Betty will send out the annual report by email to all members to start off the year.

Ben acknowledged HPS and Harder+Co.'s continuous hard work. He reminded members to complete the process evaluation forms at the end of meetings and use them to give feedback and make suggestions. He also reminded members that there are 3x5 cards for comments regarding the presentations or for any questions.

The Council took a break and reconvened at 4:06PM.

7. Update of HIV in San Francisco

Henry Fisher Raymond presented "*HIV Update 1/14/2010*". Please refer to the presentation handout (same title). He explained that the statistics in the presentation are excerpts from the 2008 Annual Report which is available online (www.sfhiv.org.) Ben noted that the HPPC receives an HIV Update at the start of every year.

Henry began with basic information about how San Francisco tracks information about HIV/AIDS (Slide #2). He reviewed definitions for population size, prevalence, incidence, and behaviors.

Henry presented statistics from 2006 as an example of the methods for tracking information (Slide #5). San Francisco has lots of different sources of data to gather statistics including an AIDS and HIV case registration process. Other sources of information include laboratory data, clinic data (STD data), special surveys, research studies, and program data from community based organizations in San Francisco.

HIV PREVENTION PLANNING COUNCIL (HPPC)

Minutes

January 14, 2010

Henry presented information on AIDS and HIV in San Francisco (Slides #6-8). He discussed AIDS case reporting which provides information on cumulative statistics and data on people living with AIDS. AIDS case reporting allows comparisons to be made between local, state, and national locales. Henry stressed that all epidemics are local, and used the data in Table 1.1 (Slide #6) to emphasize this point. He discussed HIV case reporting which provides information and statistics on new HIV cases (not living with AIDS) (Slide #7) and data on people living with HIV/AIDS in San Francisco, California, and the US (Slide #8).

Comments and questions from members:

C. One member highlighted the Asian/Pacific Islander statistic. Another member asked that the total population statistics would be helpful to understand the data further.

Another member clarified that many Native Americans get tested in other areas of the United States and move to San Francisco to get follow-up treatment and testing.

A. Henry emphasized that in the statistics if you see a # sign it means the population is so small that it could expose an individual's identity.

Henry emphasized the differences between local, state and national data, and noted that data is not currently gathered on transgender persons on a national level. Tracy Packer (HPS) noted that this Council has pushed for the Epidemiology Section to include a category for "transgenders" which has helped with gathering local data and has helped local planning.

Henry presented new information regarding risk behaviors gathered through the National HIV Behavioral Surveillance (NHBS) since 2004 from across 20 US cities (Slides #9-11). NHBS is focused on MSM, IDU, and high risk heterosexuals. Henry noted that people who considered themselves heterosexual, but engaged in MSM behavior were pulled from the heterosexual column and included in the MSM column. Henry emphasized a drop in methamphetamine use for MSM. He noted that gonorrhea went up for MSMs, and went down with IDU, but is about the same for heterosexuals as for MSMs.

Henry discussed national comparisons for MSM. He was not able to include the table in the handout. The study included San Francisco and emphasized that the potential lack of service delivery in other areas may affect the statistics. He reminded the Council that while there is a plateau in the endemic, the hope is to push the statistic down. However, there is no indication at this time that the numbers are decreasing.

Henry thanked all community members for participating in the study and survey, his behavioral survey team, and the Council for allowing him to present this information. Ben thanked Henry for presentation and encouraged new members to ask questions.

Comment and questions from members:

C. One member commented that the reason the US does not gather statistics on transgenders is that transgender persons are often categorized as MSM. He informed the Council that CAPS is advocating for more specific categories, and that there should be more data collection for transwomen in the future.

HIV PREVENTION PLANNING COUNCIL (HPPC)

Minutes

January 14, 2010

Q. Please explain “p6m”?

A. It stands for “Past 6 Months”.

Q. Have you explored looking at people who have partners who are HIV positive?

A. Henry responded that we look at serodiscordant partnerships and have data on it. Current surveys with MSM are also looking at serosorting and serodiscordant partnerships.

Q. How does the statistic 4000 unidentified people potentially with HIV reflect the job we are doing? How do we come up with the estimate of 4000? How much confidence can we have in the estimate of 4000 potential people?

A. Henry responded that we should not place blame since there is a lag time with diagnosis. We are working on efficient testing that will hopefully narrow that gap. We use numerous data sources to get the estimate. It is not a statistical process, but a qualitative process in analyzing the data.

Q. Looking at the data from other cities, could people be uncovered if other methods were used? A. Henry noted that San Francisco has a high rate of testing, and other cities don't necessarily have the same coverage for testing.

Q. What are we anticipating in 2009?

A. Henry answered that new cases seem to be down to 20% which might be a slight decline from 2008, but this number still needs to be confirmed.

Grant Colfax thanked Henry for the update, and stated that the recent national data emphasizes that San Francisco is less different than initially thought. There are some major differences, but that there is a major epidemic across the country, not just in San Francisco.

Public questions or comment:

None

8. Next Steps

None

9. Summary, Evaluation, and Closure of Meeting

Ben reminded members to complete the process evaluations.

10. Adjournment

Meeting adjourned at 5:25 PM.

Minutes prepared by Teresa Dunbar and reviewed by Eileen Loughran and Vincent Fuqua.

The next HPPC meeting will be Thursday, February 11, 2010 at the Quaker Meeting House, 65 Ninth Street, San Francisco.

HIV PREVENTION PLANNING COUNCIL (HPPC)

Minutes

January 14, 2010